

# Buckinghamshire County Badminton Association

## Annual General Meeting Minutes



**Type of meeting:** Annual General Meeting  
**President:** Jim Mann (JM)  
**Chair:** Mark Lawrence (ML)  
**Treasurer:** Keith Banham (KB)  
**Secretary:** David Constantine (DC)

**Date:** Tuesday 4<sup>th</sup> July 2023 7:30 PM  
**Venue:** Aylesbury Tennis and Squash Club  
**Additional Attendees:** Andrea Mitchell (AM) ADBA;  
**Apologies:** Keith Banham Treasurer; Sue Ruston Affinity BC; Manoj Shakya Oasis BC; Shuren Suthanthiran Banana Splits BC; Andrew Norris Masters Coordinator; Ruth Jefferies MK2000 JBC

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### Agenda

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Topic	Presenter	Time allotted
<input type="checkbox"/> Welcome	Mark Lawrence	5 min
<input type="checkbox"/> Minutes 2022	David Constantine	10 min
<input type="checkbox"/> Chairmans Report	Mark Lawrence	10 min
<input type="checkbox"/> Treasurers Report	David Constantine	10 min
<input type="checkbox"/> Verbal Reports	Attendees	10 min
<input type="checkbox"/> Election of Officers	Mark Lawrence	10 min
<input type="checkbox"/> AOB	Mark Lawrence	10 min

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### Minutes

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#### Welcome (ML)

Limited attendance this year but all thanked for their participation.

Acknowledged all apologies (shared above).

Congratulations to Jim Mann who was voted as Badminton England Vice President at the Badminton England AGM on 24<sup>th</sup> June 2023.

## Minutes 2022 (DC)

Minutes 2022 accepted as a true reflection of the 2022 AGM.

Matters arising. Revised Constitution was discussed at the 2022 AGM and agreed to be adopted if there were no comments or objections prior to the first Committee Meeting. Revised Constitution approved and published on 28<sup>th</sup> September 2022.

## Chairmans Report (ML)

In addition to the report circulated and included with the AGM Pack. Additional points to note.

We have struggled with the 2<sup>nd</sup> Team this year, there was some venue confusion leading to matches having to be rearranged and subsequently a team not be fielded for some matches. There are known to be other Counties affected by venue issues.

**Action:** JM to raise concern of venue availability for County matches with Badminton England.

Tier 4 Tournament at Badminton Wycombe. Entry levels were good. Many thanks to Fran Stone and the volunteer team for arranging and running a successful event. Good player feedback. Anticipated to return £200-£300. Aim is to run again next season and would like to attract more Bucks players. The trial of running across 2 weekends was well received but, the county may be obligated to pay 2 x £150 sanction fees due to the way the Badminton England Tournament Software needs to be set up. Under review with Badminton England.

Chair would like to see an increase in the availability of Juniors Clubs and places across the County next season. Well documented and discussed blockers including: Lack of understanding of how to set up and run a club; Limited available coaches and volunteers to run the clubs; Limited communication of what is available; No clear pathways for support across the county. There are excellent initiatives and Clubs that could share good practice across the county. There are funds available with the Badminton England Development Fund <https://www.badmintonengland.co.uk/on-court/developmentfund/> and multiple online resources to help set up and run Clubs:

Badminton England Template Constitution: <https://www.badmintonengland.co.uk/wp-content/uploads/2020/PDFs/rules-and-regulations/club-constitution.doc>

Sport England Club Matters Resource on running Sports Clubs:  
<https://www.sportenglandclubmatters.com/>

**Action:** DC to arrange meeting of interested parties to agree a County Strategy for supporting the development of Junior Clubs across Buckinghamshire.

**Action:** All to provide potential contacts of people to engage.

## **Finance Report (DC)**

Highlighted key points in the circulated Finance Report (attached). 2022-23 showed a £2k increase on the balance sheet. Missing payment to BSBA that will appear in the 2023-24 accounts. Surplus from Tier 4 tournament will also appear in 2023-24 accounts.

2022-23 Accounts approved.

Although Affiliation Fee contribution has increased post-Covid, it is still relatively low at £2.8k. Participation in Badminton appears strong across the county but the focus appears to be towards Social Badminton and away from Club and competitive play. Badminton England shared recent UK Active figures of 733k participants in Badminton but only 33k registered Badminton England members and 1,356 registered Clubs.

## **Verbal Reports (All)**

Badminton England have started consultation on their 10-year Strategy. It has been shared with all County Representatives and special meetings arranged including one for County Chairs. The target launch is September 2023.

## **Election of Officers (ML)**

Mike Clarke has retired from the Masters Coordinator role and the meeting expressed their thanks for his hard work over the years. One nomination was received for Masters Coordinator, Andrew Norris. No formal nominations were received for the remaining positions and all current officers expressed a willingness to continue. The following positions were therefore confirmed nem con:

President: Jim Mann

Chair: Mark Lawrence

Treasurer: Keith Banham

Secretary: Dave Constantine

Masters Coordinator: Andrew Norris

Welfare Officer: Mark Lawrence will carry out this role on behalf of the county though is completing his training to better fulfil the role.

Once training is complete Mark intends to review the framework, look to identify Club Contacts and ensure appropriate processes are communicated and understood.

## **AOB**

It was noted that Peter Jackling of Chiltern and District Badminton Association has stepped down as Chair. The meeting expressed their thanks for his hard work and especially in supporting his District through the difficulty of Covid.

Simon Cartwright is the new Chair of Chiltern and District Badminton Association and he is welcomed to the role.

Jim Mann has been appointed as a Trustee of the National Badminton Museum. Congratulations on another excellent appointment.

Communication and Social Media. The reach of Badminton Bucks across all channels is gradually increasing. We currently have over 800 Facebook followers, 141 Newsletter subscribers, 17 X (Twitter) followers and an average of over 200 website visitors per month. All clubs across the county are encouraged to use this resource if they have anything that needs promoting. We are also interested in volunteers that would like to support the creation of content. In both instances, please contact [secretary@badmintonbucks.co.uk](mailto:secretary@badmintonbucks.co.uk)